

CHURCH MISSION SOCIETY

Role Description and Person Specification

Post: CMS Events Volunteer

Responsible to: Vocational Recruitment Manager and Church Relations Adviser

Team: Vocational Recruitment and Church Relations Teams

Hours: variable and to be negotiated

Introduction to Church Mission Society

Church Mission Society believes that all of God's people are called to join in God's mission: bringing challenge, change, hope, and freedom to our world.

For some this will mean going overseas. For others it will mean going over the road. Whatever the case, we want to set people free to put their call into action. Currently, there are hundreds of Church Mission Society people working in 40+ countries across Africa, Asia, Latin America, the Middle East, Europe and the UK.

Church Mission Society was founded in 1799 by William Wilberforce, John Newton and other Christians whose hearts were stirred to put their faith into action. Since then, thanks to the generous and prayerful support of God's people, we have helped support over 10,000 people in mission worldwide.

Over that time the shape of global mission has changed significantly. Christianity is growing around the world and we face a mission challenge on our own doorstep. In response to this, we've been excited to develop sister CMSes in Africa and Asia – local mission movements with whom we collaborate closely. We're also committed to equipping the Church in the UK for mission today, and in the last 10 years have developed ground-breaking pioneer mission leadership training.

As an Acknowledged Community of the Church of England we are governed by four values; we seek to be people who are pioneering, evangelistic, relational, and faithful. In the office we seek to live these out by being innovative, gracious, collaborative and faithful (our office values).

To find out much more about the work of our community please visit:

churchmissionsociety.org

Role, Context and Purpose

CMS is looking to expand its reach to students, festivalgoers and congregations across the UK. There are two staff teams working on this: the Vocational Recruitment Team who have a focus on mobilising people for overseas mission and the Church Relations Team, who have a particular focus on supporting churches in praying for and supporting mission financially.

We are looking to expand our geographical reach by mobilising volunteers who can represent CMS at a number of different events within the UK including speaking in churches, summer festivals and recruitment events.

CMS works with 1,500+ churches across the country and attends numerous church services each year where we are invited to speak about the mission of God globally and locally. CMS is also part of two networks, SWAN and GC Midlands, who hold global mission events for CUs and their students. In addition to other smaller mission fairs and diocesan vocation days, CMS usually attends several large Christian festivals such as Big Church Day Out, Wildfires, New Wine, Greenbelt and David's Tent.

This new volunteer role is to support the work of the two staff teams in attending various events and congregations, mobilising and enthusing people about mission and Church Mission Society specifically.

Key Relationships

The role will be part of the Mission Education and Fundraising directorates. Key relationships will be with the Vocational Recruitment Manager and Church Relations Adviser.

The post will be home-based with extensive travel to events. However, you may need to attend training and de-briefing at CMS offices in Oxford at times.

Key Responsibilities

- Represent CMS at a number of different events within the UK. This may include speaking in churches including giving presentations or preaching.
- Engaging with festival goers at summer festivals and recruitment events:
 - o help with set up / pack down of festival stand / exhibition stand
 - o engage with CMS's activities during the festival, including engaging enthusiastically with people, answering people's questions, sharing information about CMS's work
 - o other activities such as taking photos, radio interviews
- capturing key data of people interested in CMS and dealing with confidential personal information in line with current GDPR regulations
- Travel to different events within a specified geographical region in order to share your knowledge of CMS with new audiences.

Person specification:

- Ability to learn new information and then orally convey it in a confident manner
- Ability to proactively approach and engage with people
- A friendly and welcoming approach
- Some existing knowledge of the breadth of current CMS work both global and UK based, with willingness to learn more
- IT literate and competent communicating by email, video calls (e.g. Skype/ Zoom) and downloading resources
- Willingness to attend regular training events (either in person or webinar based training)
- Willing to pay for travel and be reimbursed afterwards
- Willingness to comply with CMS safeguarding procedure including undertaking a DBS check if needed
- Willingness to travel (including overnight stays where needed)

- Willingness to use own car and to claim back mileage expenses (business insurance may be required)

Additional criteria for speaking in churches

- Public speaking experience (if you also have preaching experience this is a bonus)
- Competent with Microsoft PowerPoint

PLEASE NOTE: Festivals and mission fairs require a certain amount of physical activity including:

- The need to stand for long periods of time (although we will make every effort to ensure that this can be alleviated where possible)
- Moving and setting up equipment. (At festivals a larger team is involved and jobs can be shared out according to ability. At mission fairs you may be alone and therefore need to be able to move equipment into the venue on your own.)

We offer

- We will always cover travel expenses and other costs, as well as arrange accommodation if an overnight stay is required.
- If working ticketed events, CMS will provide a ticket for you to get access to the event.
- Initial training and induction will be provided.
- We'll keep you up to date with communications and resources so that you always have the latest information about our work.
- We'll offer annual training days and an opportunity to reflect and review your role with CMS on an annual basis.

Other Terms and Conditions

- Appointment is subject to satisfactory references and a clear DBS check where appropriate
- All role holders will sign a volunteer agreement with CMS, which is to be renewed every three years